

# **CHESHIRE EAST COUNCIL**

Minutes of a meeting of the  
**Community Governance Review Sub-Committee**  
held on Friday, 21st October, 2011 at Committee Suite 3, Westfields,  
Middlewich Road, Sandbach CW11 1HZ

## **PRESENT**

Councillor P Groves (Vice-Chairman) (in the chair)

Councillors R Cartlidge and P Whiteley

## **In attendance**

Councillor S Hogben

## **Officers**

Lindsey Parton, Registration Services and Business Manager  
Natalie Bown, Policy Officer, Performance and Partnerships  
Paul Mountford, Democratic Services Officer

## **Apologies**

Councillors D Marren, G Baxendale and B Murphy

## **19 DECLARATIONS OF INTEREST**

Councillor R Cartlidge declared a personal interest as Mayor of Crewe.

## **20 PUBLIC SPEAKING TIME/OPEN SESSION**

There were no members of the public present.

## **21 MINUTES OF PREVIOUS MEETING**

### **RESOLVED**

That the minutes of the meeting held on 22<sup>nd</sup> September 2011 be approved as a correct record.

## **22 PROJECT PLAN AND TIMETABLE**

The project plan had been revised since the previous meeting and was resubmitted for Members' information.

### **RESOLVED**

That the revised project plan be noted.

## 23 INFORMATION LEAFLET

Members considered a draft information leaflet for use during the stakeholder consultation.

The leaflet contained details of the current governance arrangements for the unparished area of Crewe and the options for alternative arrangements. It also contained a set of questions designed to assist the reader in thinking about the options, a website address for further information and contact details for sending comments electronically or by post.

A shorter version of the leaflet would be produced for distribution to the public.

### **RESOLVED**

That

- (1) the leaflet be approved for submission to the printers subject to the following:
  - a. a full colour Google map be included on the front page;
  - b. the caption on the front page relating to fly-tipping and litter be amended as discussed;
  - c. the separate section on area committees be deleted and the text be incorporated as appropriate into the section on the Local Service Delivery Committee;
  - d. the Council's website address be printed in blue to resemble a hyperlink.
- (2) a revised copy of the leaflet be circulated to Members of the Sub-Committee for information;
- (3) the officers explore the possibility of making copies of the leaflet available in empty shop units in Crewe and on display boards in suitable premises such as libraries and supermarkets; and
- (4) a shorter, simpler version of the leaflet be produced for Members' consideration.

The meeting commenced at 10.00 am and concluded at 10.31 am

Councillor P Groves (Vice-Chairman)